BIDS SHALL BE PUBLICLY OPENED AT 10:00 AM, PREVAILING CHICAGO, IL TIME, ON April 18, 2011.

ANY QUESTIONS BEFORE AWARD CONCERNING THESE SPECIFICATIONS CALL CHUCK SZOPO, (312) 353-3916, EXT. 13. NO COLLECT CALLS.

FACSIMILE BIDS ARE ACCEPTABLE – FAX TO 312-886-2057 or 3163

U.S. GOVERNMENT PRINTING OFFICE (GPO) 200 N. LaSalle Street, Suite 810 Chicago, IL 60601-1055

PRODUCTS: Paste-on-fold (self cover) Pamphlets (Spanish and English Versions).

GENERAL TERMS AND CONDITIONS (GPO CONTRACT TERMS): Any contract which results from this Invitation for Bid will be subject to the applicable provisions, clauses, and supplemental specifications of GPO Contract Terms (GPO Pub. 310.2, effective 12/1/87, revised 6/01) and GPO Contract Terms, Quality Assurance Through Attributes (GPO Pub. 310.1, effective 5/79, revised 8/02).

PREDOMINANT PRODUCTION FUNCTION: The predominant production function is Offset printing. This function may NOT be subcontracted. Contractors who subcontract this function will be declared not responsible.

PREAWARD SURVEY: In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct a preaward survey or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract.

TITLE: 735-412: National Detainee Handbook: Spanish 735-413: National Detainee Handbook: English QUANTITY: 735-412: 221,367 (includes 2 GPO Chicago inspection samples) 735-413: 129,567 (includes 2 GPO Chicago inspection samples)

NUMBER OF PAGES: 24 (Self cover) each jacket

TRIM SIZE: 8-3/8 x 10-7/8" each jacket

GOVERNMENT TO FURNISH:

One disk, a previous sample, and a set of laser copies for each jacket.

Electronic media generated on a Macintosh with operating system, using InDesign CS5 and Photoshop CS5. Files are in native format. All printer and screen fonts are included. Color system used is CMYK. Files provide for bleeds and graphics are properly linked.

BASIC CHECK OF FURNISHED MEDIA AND FILES: Prior to image processing, the contractor is responsible for performing a basic check (preflight) of the furnished media and files. If any errors, media damage, or data corruption that might interfere with proper file imaging are discovered during inspection by the contractor, work should be discontinued after the entire order has been inspected. Further instructions should be requested from the GPO Contract Administrator. This preflight should identify any problem areas with the digital file submission and should include but not be limited to missing or damaged fonts, damaged disks, missing bleeds, improper trim size and/or margins, only low Resolution files included for illustrations, and improper color definition. The contractor is also responsible for creating or altering any necessary trapping, setting proper screen

angles and frequency, adjusting copy for trim size and folds, and defining proper file output selection for the imaging device being used. All furnished files must be imaged as necessary to meet the assigned Quality Assurance Through Attributes Program (QATAP) level.

RIGHTS ON DATA: The fonts provided (see GOVERNMENT TO FURNISH) are the property of the ordering agency and are provided for use on this contract only. Using the furnished fonts on any job other than the one for which the fonts were submitted violates copyright law. All fonts should be eliminated from contractor's archive immediately after completion of the production run.

CONTRACTOR TO FURNISH: All materials and operations, other than those listed under "Government to Furnish," necessary to produce the product(s) in accordance with these specifications.

IDENTIFICATION MARKS: Identification markings such as register marks, ring folios, rubber stamped jacket numbers, commercial identification marks of any kind, etc., form number, and revision date, carried on copy or film, must not print on finished product.

FILMS: Films are NOT required; computer to plate is acceptable and is the preferred method of production. At the contractor's option, they may use film, however, the Government will not pay for any film costs, even if this was the result of author's alterations. For example, if changes were made at the proof stage, the Government will pay for the digital corrections and new proofs (if required), but not for films. Minimum 150 line screen is required. A digital CD download is required of the final corrected project – if applicable.

GPO "VERIFICATION OF DELIVERY" form: Contractor MUST complete this form and fax to GPO Chicago, Attn: Compliance, WITHIN 24 HOURS OF DELIVERY. Failure to follow this procedure may result in delayed payment after invoicing.

PROOFS:

Email PDF proofs to bruce.m.canzanella@cbp.dhs.gov on or before 4/21/2011. Proofs will be withheld not more than 2 workdays from receipt in agency until contractor is notified of an "OK to print". Notify Chuck Szopo at the U.S. GPO by email to cszopo@gpo.gov the morning proofs will be delivered.

NOTE: e-mails cannot exceed 10MB in size; multiple 10MB e-mails may need to be sent for proofs.

STOCK: The specifications of all stock furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the "Government Paper Specification Standards No. 12" dated March 2011.

JCP Code* A240, White Matte Coated Offset Book, Basis Size 25 X 38", Basis Weight 80lb.

PRINTING:

Jacket 735-412 - Spanish:

24 text pages* (includes two blank pages) print type, rules, and photo illustrations in 4-color process plus flood aqueous coating or high gloss varnish, face and back. Score covers for fold. Collate covers and text pages in sequence; and "paste-on-fold" on left 10-7/8" dimension. Shrink wrap in 50s. Pack suitable in cartons to prevent damage in transit.

*Pages 1 and 24 serves as covers 1 and 4 (printing full coverage in 4-color process, bleeding all sides). Pages 2 and 23 serve as covers 2 and 3 (are blank).

Jacket 735-413 - English:

24 text pages* (includes two blank pages) print type, rules, and photo illustrations in 4-color process plus flood aqueous coating or high gloss varnish, face and back. Score covers for fold. Collate covers and text pages in sequence; and "paste-on-fold" on left 10-7/8" dimension. Shrink wrap in 50s. Pack suitable in cartons to prevent damage in transit.

*Pages 1 and 24 serves as covers 1 and 4 (printing full coverage in 4-color process, bleeding all sides). Pages 2 and 23 serve as covers 2 and 3 (are blank).

NOTE: Binding MUST be "paste-on-fold" and not saddle-stitch (with staples) and/or perfect-bind. These copies will be used with prisoners and they tend to use binding as weapons.

PACKAGING, LABELING AND MARKING:

Noncompliance with the packing and marking instructions will be cause for the Government to take corrective action in accordance with GPO Pub. 310.2. Label in accordance with GPO Contract Terms.

Pack each jacket separate and identify.

Shrink film wrap in units of 50.

Pack suitable in shipping containers not to exceed 40 lbs. when fully packed. Use only new corrugated or solid fiberboard containers with minimum bursting strength of 275 p.s.i.

Pack and label in cartons per furnished Excel sheet. Email <u>cszopo@gpo.gov</u> to request 2 excel spreadsheets.

No Pallets.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Product Quality Level:(a) Printing (page related) Attributes-Level III.(b) Finishing (item related) Attributes-Level III.

Inspection Levels (from ANSI/ASQC Z1.4):(a) Non-destructive Tests - General Inspection Level I.(b) Destructive Tests - Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

Attribute	Specified Standard
P-7 Type Quality and Uniformity	OK'd proofs.
P-8 Halftone Match	OK'd proofs.
P-10. Process Color Match	OK'd proofs.

DISTRIBUTION: F.o.b. Destination.

Email <u>cszopo@gpo.gov</u> to request 2 excel spreadsheets before bid opening or see below bid request.

All delivery costs must be in bid price.

Deliver to all destinations via most economical traceable means.

Copies delivering to Fairfax, VA and Washington, DC (marked in purple on excel sheets) to: [Deliver by FedEx or UPS only] - NO Pallets Deliver to C/O DHS CRDS Facility, 1100 Hampton Park BLVD, Capitol Heights, MD 20743 **Pack and address cartons per furnished Excel sheet .**

NOTE: Deliver to zip code 20743 address. Make sure both addresses appear on the shipping containers or the CRDS will refuse the shipment. Signature is required. The agency will assume responsibility to deliver to the end user. Do not place shipment on pallets.

Deliver the balance of copies per the furnished excel sheet via traceable means.

2 copies of each & GFM to: [Deliver by FedEx or UPS only] U.S. Customs and Border Protection Attn: Bruce Canzanella, Room 3.2C (202) 344-1829 1300 Pennsylvania Avenue, NW Washington, DC 20229

All expenses incidental to picking up and returning materials and furnishing sample copies must be borne by the contractor

Deliver (All freight charges must be included in bid) to the following addresses. All deliveries must be made via Traceable means.

2 samples of each item marked "Inspection Copies" and with GPO jacket number to U.S. Government Printing Office, Chicago Regional Printing Procurement Office, 200 North LaSalle St., Suite 810, Chicago, IL 60601, Attn: Compliance.

CONFIRMATION OF SHIPMENT: After shipping, provide ALL TRACKING NUMBERS via e-mail to bruce.canzanella@associates.dhs.gov

SCHEDULE: See Notice of Compliance with Schedules in GPO Pub. 310.2.

Award will be made and Government furnished material and purchase order will be available for pickup by April 19, 2011.

MUST deliver complete on or before April 29, 2011.

TIME CRITICAL:

Notify Ron Boyum at 312-353-3916 x 17 or at rboyum@gpo.gov of the delivery status in the morning 2 days prior to the first shipment to meet the at destination delivery date.

This is a time-critical order. For the purpose of this contract, the provision in GPO Contract Terms Pub. 310.2 (Rev. 6-01) for schedule extensions does not apply. No automatic extensions of schedules will be made. All interested contractors must commit to the original schedule. Shipments must be made by a carrier that will guarantee delivery at destination within the specified schedule. Carrier's "targets" in lieu of "guaranteed" deliveries will not be acceptable.

OFFERS: To submit a bid, the bidder must return a signed, completed, GPO Form 910. GPO Form 910 can be downloaded at <u>http://www.gpo.gov/printforms/pdf/bids910.pdf</u>. Envelopes containing bids must be identified with the designation "BID ENCLOSED", THE JACKET NUMBER AND THE BID OPENING TIME AND DATE.

Facsimile bids are acceptable. Only submit bids for a single bid jacket or program per fax transmission. Telegraphic, voice telephonic, other electronic, or mailgram bids are not acceptable. Refer to GPO Contract Terms (GPO Pub. 310.2). Submit bids to: Fax 312-886-2057 or 3163, or U.S. Government Printing Office, 200 N. LaSalle St., Suite 810, Chicago, IL 60601-1055.

Bids must be received by the exact date and time specified.

Offers must include the cost of all materials and operations for the total quantity ordered in accordance with these specifications. In addition, a price must be submitted for **each additional 1,000 copies.** The price for additional quantities must be based on a continuing run, exclusive of all basic or preliminary charges, (i.e., running rate not including makeready) and will not be a factor for determination of award.

PAYMENT: Submit all vouchers to: Comptroller, Stop FMCE, Financial Management Services, U.S. Government Printing Office, Washington, D.C. 20401.

<u>Jackets</u>	<u>PRICE</u>	ADDITIONAL 1,000
735-412:	\$	\$
735-413:	\$	\$

TOTAL PRICE: \$_____

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SFO ICE ERO 630 Sansome Street Room 590 San Francisco CA	92101 Maria Velis Staff Assistant	sistant 619-557-6343
	94111 Nancy Alcantar Special	Special Assistant 415-844-5512
22000 SEA ICE ERO 1623 East J Street Tacoma WA 1	98421 Chuck Craven DRA	206-835-0650
2000 SPM ICE ERO 1717 Avenue H Omaha NE 0	68110 Matthew Miller DO	952-853-2550
5000 WAS ICE ERO 2675 Prosperity Ave 3rd Floor Fairfax VA 2	20598 Francisco Madrigal AFOD	703-285-6301
ICE ERO 3900 Powerline Road Pompano Beach FL	33177 William Bryant SIEA	954-545-6045
100 HQ ICE OPA 500 12th Street SW Rm 4089 Washington DC	20536 Ray Kempisty	202.732.4214

Fairfax, VA & Washington, DC shipments only: C/O DHS CRDS FACILITY, 1100 HAMPTON PARK BOULEVARD, CAPITOL HEIGHTS, MD 20743 PLEASE NOTE; Although you are delivering to zip code 20743, make sure both addresses appear on all shipping containers or the CRDS w

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Qty	Office		Address	Room / Suite	City	State	Zip Code	e Name	Title	Telephone	Ext
1000	ATL	ICE ERO	180 Spring Street SW,		Atlanta,	GA	30303	J.D. Thorp	SDDO	404-893-1357	
5250	BAL	ICE ERO	31 Hopkins Plaza	6th FI	Baltimore	ДМ	21201	Hugh Spafford	AFOD	410-637-3650	
6000	BOS	ICE ERO	10 New England Executive Park		Burlington	MA	01803	Alan Greenbaum	SDDO	781-359-7547	
4000	BUF	ICE ERO	4250 Federal Drive		Batavia	ź	14020	Martin Herrod	AFOD	585-343-0814	
500	BUF	ICE ERO	427 Route 276		Champlain	٨	12919	Matthew Lafontaine	SIEA	518-298-3293	
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5000	Ē	ICE ERO	101 Congress Parkway		Chicago	-	60605	Lance Slominski	DO	312-347-2005	
5000	E	ICE ERO	9747 NW Conant Ave		Kansas	м	64153	Ken Carlson	AFOD	816-880-5050	
0	DAL	ICE ERO	8101 Stemmons Fwy		Dallas	Ϋ́	75247	Arturo Perez	SDDO	214-424-7919	
2600	DAL	ICE ERO	4400 SW 44th St	Suite A	Oklahoma City	уо	73119	Don Ivey	DO	405-219-3136	
100	DAL	ICE ERO	1205 Texas Ave	Room 114	Lubbock	ХT	79401	Frank Filippone	SDDO	806-472-7355	
2,000	DEN	ICE ERO	12445 E. Caley Ave		Centennial	8	80111	Eddie Sanchez	SIEA	720-873-2898	
6000	DET	ICE ERO	ICE ERO 333 Mt Elliott St		Detroit	₹	48207	J. Jacobs	Oq	313-568-6049	4443
1275	ELP	ICE ERO	8915 Montana Ave		El Paso	TX	79925	Frances M. Jackson AFOD	AFOD	915-225-0885	
35000	ПОН	ICE ERO	5520 Greens Rd		Houston	ΤX	77032	Christopher Toral	IEA	281-985-8554	
18000	LOS	ICE ERO	ICE ERO 300 N. Los Angeles St	Room 7621	Los Angeles	CA	90012	Jorge Field	AFOD	213-830-7911	
13000	MIA	ICE ERO	18201 SW 12 ST		Miamì	FL	33194	Anthony Aiello	AFOD	305-207-2001	
2000	NEW	ICE ERO	614 Frelinghuysen Ave		Newark	ſ	7114	Robert Margist	AFOD	973-645-3666	Τ
2000	NEW	ICE ERO	625 Evans Street		Elizabeth	ſ	7201	Winne Cheung	AFOD	973-622-7157	
7500	NOL	ICE ERO	1010 Whatley Road		Oakdale	P	71463	Vickki Striedel	MSS	318-335-7500	
15000	H	ICE ERO	ICE ERO 3400 Concord Road		York	PA	71463	Joseph Dunn	SDDO	215-656-7164	

Page 10 of 9 Jacket 735-412/413 Page 11 of 9 Jacket 735-412/413

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Y	Lear	Thomas Norton	Neal Baker	Chris Nahass	Julie Ordaz	Todd McWhorter	Henry Yates	Curtis Hemphill	Michael Stewart	Matthew Murphy (Daniel Taylor	Maria Velis	Nancy Alcantar S	Chuck Craven	Matthew Miller D	Francisco Madrigal A	William Bryant S	Ray Kempisty E
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		Suite 200 Phoenix				Suite 100			Suite 4			Suite 2232 San Diego	Room 590			3rd Floor		Rm 4089
	ICE ERO 2035 North Central Ave	2020 North Central Ave	3911 S. Pico Ave	3250 North Pinal Parkway	1705 E Hanna Road	5272 South College Drive	3345 Pepper Lane	1351 Corporate Blvd	389 N Industrial Road	1185 S. Vinnell Way	2496 Addison Ave East	SND ICE ERO 880 Front Street	630 Sansome Street	1623 East J Street	SPM ICE ERO 1717 Avenue H	ICE ERO 2675 Prosperity Ave	3900 Powerline Road	ICE OPA 500 12th Street SW
	ICE ERO	ICE ERO	ICE ERO	ICE ERO	ICE ERO	ICE ERO	ICE ERO	ICE ERO	ICE ERO	ICE ERO	ICE ERO	ICE ERO	ICE ERO	SEA ICE ERO	CE ERO	CE ERO	ICE ERO	CE OPA
	РНО	ОНА	РНО	ОНА	РНО	SLC	SLC	SLC	SLC	SLC	SLC	SND	SFO	SEA	SPM	WAS	MIA	R R R R R
aty	25	100	13	14000	10500	7500	500	100	250	200	100	600	200	30000	5000	2000	15000	50 221363